

You have been invited to participate in an Elluminate session at <https://maclive.mcmaster.ca>  
 What do you need? How should you prepare?

2-3 days  
before  
the  
session

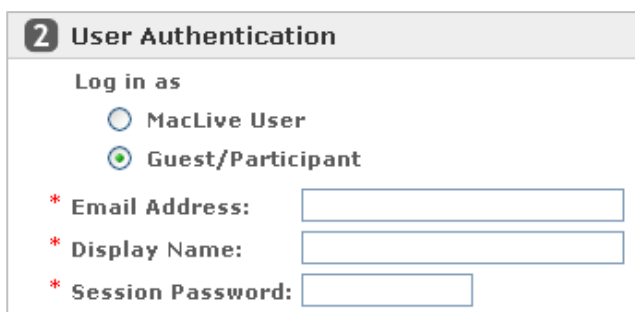
1. Check the system and technical requirements at <http://cll.mcmaster.ca/maclive/support.html#4>
2. Do you have the latest Java version? Go to Java.com, click “Do I have Java?” and then verify your installation version. **Empty the Java cache\*** on your system after a Java upgrade.
3. View the 5 minute participant orientation video and other tips at <http://www.elluminate.com/Training/Documentation/Detail/88/?id=227>  
  
<http://cll.mcmaster.ca/maclive/pdf/v10ParticipantGuide.pdf>

\*The Elluminate Live! Knowledge base has instructions on clearing your Java cache as well as solutions to common audio or connection questions.  
<http://support.blackboardcollaborate.com/ics/support/default.asp?deptID=8336>

10 - 20  
minutes  
before  
session

Close all non-essential applications running on your PC/Mac  
 Mute your cell phone, put your phone on hold, place a “do not disturb” sign on the door.

**Join the session** by clicking on the web link in the email invitation or pasting the meeting URL into any web browser. **\*ensure your pop-up blocker hasn’t restricted the Java web launch download.**



Select **Guest/Participant\*\*** to login and any session password that was provided by the instructor/chair.

N.B. If the session does not require a password you won’t see the Session Password box.

\*\*Unless you have been provided with a MacLive User ID

Run the **Audio Setup Wizard** (Tools, Audio) to check your microphone and speakers.  
 Ensure that your **Connection Speed** is set correctly (Tools, Preferences, Session)